DEDHAM HEALTH & Athletic Complex

7/7/20

Group Exercise Reservation Procedure

- Members may Reserve classes 24 hours in advance by phone or online
- To Book a spot
 - Log into the main members account (it is the person receiving this email)
 - https://dedham.aptussoft.com/Member/
 - Your email is the one you received this communication on
 - Your password is listed in this email
 - DO NOT REGISTER, IT WILL CREATE A NEW ACCOUNT WITH NO ACCESS
 - Once logged in go to the programs and services tab (Picture A)
 - Choose "class registration"
 - Make sure location is "Dedham Location" (Picture B)
 - Make sure the name in this email is picked from the list (Picture C)
 - Choose class you would like to book by pressing the "book" button
 - If you get an error message choose a different person (Picture D)
 - Press "Register" (Picture E)
 - You will get a confirmation
 - Your reservation can be seen under "Account Activity" then "My Reservations"
- There is a test appointment for you to make sure you can book
 - It is the 9:00am slot on Sunday
 - If you have any issues you can call 781-326-2900 or email Info@dedhamhealth.com

Picture A

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	Member Profile	Member Info 🗸 Acc	ount Activity 🗸 Inf	formation +	f tab Programs & Services ▼ Program Registrat Booking		
	Personal Inf	ormation 13982	ACTIVE	SUMMER CLUB	Court Reservation Class Registration Camp Registration		



Picture B

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🔛 Apps 🚺 UniFi 👘 Webmaster Central	😭 google search conole 🚺 My Sites -	Bing We 🚺 Bing	Places for Busi	+ JOLT #P*	Home - FP Cust	ome 🔛 Mass	TaxConnect 🍦 Eversor	irce Log	n \ominus iCORI	Interlogix Global Se.	Smartchildsupport.c	S Log In Staples Bu	si 🥝 open edge 🛛 »
DEDHAM HEALTH & Althletic Complex	Class Registration	Member	Info - Accou	nt Activity v	Information	n ▼ Request	f 🚵 Programs & Ser	/ices v					
	Class	*	Instructor		Choose Date		Location Summer Location		Select Member		1		
		Class		Day	of Week	Date	Dedham		Instructor	Capacity	1		
	BOOK		Summer Club Reservation		day	06/14/2020	Summer Location			38			
	LC-												

Picture C



Stella Lempert Steve Test

Picture D



Picture E

Visit our Website