

Summer Club Reservation Procedure

- Members may Reserve one Block every other day
 - Any member booking 2 consecutive days will lose booking privileges
- You can book 26 hours in advance
 - 12:00 block can be booked at 10:00am the day before
 - 3:30 block can be booked at 1:30pm the day before
 - 7:00 block can be booked at 5:00pm the day before
 - All members may book same day starting at 9:00am even if they had a reservation the day before
- The Primary member is the only one who may book
- To Book a spot

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- Log into your account
 - https://dedham.aptussoft.com/Member/
 - Your email is the one you received this communication on
 - Your password is listed in this email
 - DO NOT REGISTER, IT WILL CREATE A NEW ACCOUNT WITH NO ACCESS
- Once logged in go to the programs and services tab (Picture A)
- Choose "class registration"
 - Make sure location is "summer Location" (Picture B)
 - Make sure the name in this email is picked from the list (Picture C)
 - Choose the time slot you would like to book by pressing the "book" button
 - If you get an error message choose a different person (Picture D)
- Press "Register" (Picture E)
- Your reservation can be seen under "Account Activity" then "My Reservations"
- There is a test appointment for you to make sure you can book
 - o It is the 9:00am slot on Sunday
 - If you have any issues you can call 781-326-2900 then choose option 2 or email Info@dedhamhealth.com

Picture A

← → C 🔒 dedham.aptussoft.com/	/Member/Aptus/S8yName?fn=frmMemberProf	ile						0v ☆ 🗄	🖸 🔥 🎯 :
🔛 Apps 🚺 UniFi 👘 Webmaster Central	😨 google search conole 🚺 My Sites - Bing We	Bing Places for Busi	♦ JOLT #P* Home - FP Cu	atome 🔛 MassTaxConnect 🍵	Eversource Log In 😔 iCORI	🙆 Interlogix Global Se	Smartchildsupport.c	S Log In Staples Busi	🚱 open edge 🛛 »
	Member Profile	Member Info 👻 Acco	ount Activity 👻 Informa	ion - Programs & Services	soking				
	Personal Infor	nation 13982	ACTIVE SUMM	Court Reservation Class Registration Camp Registration					

Picture B

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DEDHAM HEALTH	Class Registration	Member Info + Accou	nt Activity 👻 Informatio	on v Request	f a → Programs & Servic	es v				
	Class	Instructor	Choose (Date	Location Summer Location	~	Select Member	~	1	
		Class	Day of Week	Date	Dedham		Instructor	Capacity		
	BOOK	Summer Club Reservation	Sunday	05/14/2020	Summer Location			38		

Picture C

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DEDHAM HEALTH & Athletic Complex	Class Registration	Member Info 🗸 Accor	unt Activity 👻 Informatio	n 👻 Request 🕯	f 👗 Programs & S	ervices -			
	Class	Instructor	Choose D	ate	Location Summer Location	~	Select Member	•	
		Class	Day of Week	Date	Start Time	End Time	-A8-	ity	
	BOOK	Summer Club Reservation	Sunday	06/14/2020	03:30PM	06:30PM	Steve lempert Max Lempert Stella Lempert		

Picture D

INFORMATION	
Sorry you cannot register for this class/event because of membership type restrictions	
	OK

Picture E

& Athletic Complex	Class Confirmation	Member Info 👻 Accou	unt Activity - Information - Reque	f ऄ est - Programs & Services			
		Class Start Time	End Time	Start Date	End Date	•	